



**Summary of the decisions taken at the meeting
of the Executive held on Monday 3 July 2017**

1. Date of publication of this summary: 4 July 2017
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 7 July 2017
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Consultation and Engagement Strategy - Cherwell District Council</p> <p>Report of Director – Strategy and Commissioning</p> <p>Purpose of report</p> <p>To provide an update on the joint Consultation and Engagement Strategy.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the changes following the benefits realisation review of the performance & insight team (now Strategic Intelligence & Insight</p>	<p>Resolved</p> <p>(1) That the changes following the benefits realisation review of the performance & insight team (now Strategic Intelligence & Insight Team ('SIIT')) be noted.</p> <p>(2) That the changes within the action plan for 2017/18 be noted.</p>	<p>The council has undertaken regular consultations and engagement events since 2009 and the new strategy will build on this foundation. The strategy is supported by meaningful and relevant action plans to provide the detail for how this work will be carried out.</p> <p>The 2017-18 action plan demonstrates how the council will continue to deliver consultations and public engagement and thereby support the stated equalities objectives over the coming year. Progress will be reported via the performance management framework on a quarterly basis. The equalities objectives are:</p> <ul style="list-style-type: none"> • Fair Access and Customer Satisfaction 	<p>Option 1: To note the report</p> <p>Option 2: To request additional information on items within this report</p>	<p>None</p>

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<p>Team ('SIIT').</p> <p>1.2 Note the changes within the action plan for 2017/18.</p>		<ul style="list-style-type: none"> • Tackling Inequality and Deprivation • Building Strong and Cohesive Communities • Positive Engagement and Understanding • Demonstrating Our Commitment to Equality 		
<p>Agenda Item 8 New Homes Bonus: Construction Apprenticeships and Skills</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Purpose of report</p> <p>To seek £100,000 of New Homes Bonus grant to be made available to <i>The Apprenticeship & Training</i></p>	<p>Resolved</p> <p>(1) That the grant of £100,000 New Homes Bonus to <i>The Apprenticeship & Training Company Ltd</i> (the 'Company') and it be noted that this will be subject to the satisfactory completion of a funding agreement between the council and the</p>	<p>Increasing the number of new apprenticeships in England is a high profile Government objective. The Council supports this aspiration. The amount of new development taking place in the Council's district over the next 20 years or so, coupled with the evidenced shortage of construction skills provides both an incentive and opportunity to secure the provision of new construction</p>	<p>Option 1: Not to agree the recommendations.</p>	

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<p><i>Company Ltd.</i> in order to fund the delivery of a number of construction apprenticeships and skills related objectives primarily during the 2017/2018 financial year. These objectives are being included within CDC's Economic Growth Strategy (2017-2020).</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the grant of £100,000 New Homes Bonus to <i>The Apprenticeship & Training Company Ltd</i> (the 'Company'). This will be subject to the satisfactory completion of a funding agreement between the Council and the Company to include a right for the</p>	<p>Company to include a right for the council to nominate a representative to the Company's Board.</p> <p>(2) That authority be delegated to the Chief Finance Officer in consultation with the Lead Member for Financial Management, to agree future allocations of New Homes Bonus provided for in the budget in accordance with the principles previously set out by the Executive.</p> <p>(3) That with regard to New Homes Bonus allocations, authority be delegated to the Chief Finance Officer,</p>	<p>related apprenticeships.</p> <p>The Cherwell District Council Local Plan Part 1 as well as the Council's Economic Strategy contain strategic aspirations relating to the need to support an increase in skills and training within the Council's district. It is intended that the activities set out in section 5 of this report will be reflected within CDC's Economic Growth Strategy (2017-2020).</p> <p>The signals from informal discussions with developers to date are that they generally support the approach CDC is promoting, as a helpful initiative designed both to increase the number of local skilled construction operatives available to support the</p>		

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<p>Council to nominate a representative to the Company's Board.</p>	<p>in consultation with the relevant member of the Joint Management Team and Executive Lead Members (within whose area the proposed scheme falls e.g. for economic development schemes, this will be the Head of Strategic Planning and the Economy and the Lead Member for Estates and the Economy) to determine the schemes in accordance with council policy on which these allocated funds should be spent.</p>	<p>building industry, as well as promoting the construction trades generally as a valuable future career path for young people.</p> <p>The setting up and operating of <i>The Apprenticeship and Training Company Ltd</i> to manage apprenticeships on behalf of developers and their contractors is a key element of delivering the apprenticeships and skills this area needs. However in order to be able to trade confidently over the first year of operation, the Company needs some financial support. It is in the Council's interest to provide such financial support given the long term outcomes that will arise from the Company's activities which will benefit the local economy and thus</p>		

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		accord with the Council's economic objectives.		
<p>Agenda Item 10 Woodpiece Road, Arncott, Parking Option</p> <p>Exempt report of Interim Chief Executive</p>	<p>Resolved</p> <p>(1) That the contents of the report be noted.</p> <p>(2) That the contents of the Stage 3 report be noted.</p> <p>(3) That proceeding on the basis of the Phase 1 Works programme detailed in the Stage 3 report be approved.</p> <p>(4) That Full Council be recommended to approve the creation of a revenue and capital budget necessary to carry out</p>	<p>The parking issue's at Woodpiece Road, Arncott have been ongoing for a number of years and has been a consistent theme with the Parish Council. It stems from the design of the estate and the increase in car usage per household, reflecting national trends. It is now at a stage where the on-street parking is causing significant disruption with access through the road by anything larger than a normal size vehicle. i.e. delivery vehicles or emergency vehicles.</p> <p>Some private households have converted their front gardens into driveways,</p>	<p>Option 1: Do not carry out any of the recommendations made This will result in the parking issue at Woodpiece Road becoming an increasingly serious one, with reputational risk to the District Council</p> <p>Option 2: Proceed with some of the recommendations made Although it would be possible to carry forward some of the recommendations, being able to proceed on a comprehensive basis via the approval of all</p>	None

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	<p>the Phase 1 works.</p> <p>(5) That delegated authority be granted to the Director for Operational Delivery to approve an appropriate model for the on-going maintenance arrangements associated with the Phase 1 Works.</p> <p>(6) That delegated authority be granted to the Director for Operational Delivery to approve appropriate eligibility criteria and administrative process for the “Drive Application Fund Grant”.</p>	<p>which has helped ease the issue, however many of those households have 2 or 3 cars and therefore do utilise parking on the pavements as well as their own drive.</p> <p>The District Council has retained several pieces of land which are currently grassed areas but could be converted into parking bays, providing a net increase in parking spaces available to residents.</p> <p>Council officers have worked with planners, highways, Sanctuary Housing, the Parish Council and local residents to develop options which point to the pieces of land which are most viable for converting into parking spaces and at the same time are supported by all the</p>	<p>recommendations, would allow for greater efficiencies to be made both in terms of time and cost to the Council.</p>	

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		<p>stakeholders named above.</p> <p>The 3rd Stage Appraisal report highlights these site options and provides indicative costs to carry out the necessary works. It also breaks the works into two possible phases, the first being, to carry out works to Sites 3, 4 and 5, as these are deemed to be the most straight forward and widely supported sites for conversion. In order to arrive at a final cost estimate for the Phase 1 Works, there will need to be a tender exercise carried out, and thus although the works are likely to cost circa £35-40,000. Full Council would need to receive a recommendation to make that budget available.</p> <p>Further discussions between</p>		

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		<p>the District Council and the Parish Council will need to take place over the on-going maintenance of the converted parking areas, should members agree to the recommendations. Due to the further work required on this, it is recommended that delegated authority be given to the Director of Operational -Delivery to approve a suitable solution to the on-going maintenance of the sites.</p> <p>As part of the Phase 1 Works, a grant option for residents has also been recommended, which would allow residents to apply for a fixed grant amount from the Council in order to cover the cost of the application to the County Council for permission to drop the</p>		

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		highways curb which would be approximately £100 per application. Should members be minded to approve, it is recommended that the eligibility criteria and administration process of this grant be delegated to the Director of Operational Delivery to approve.		